



<b>COMMITTEE:</b>	<b>JOINT OVERVIEW AND SCRUTINY COMMITTEE</b>
<b>DATE:</b>	<b>MONDAY, 21 NOVEMBER 2022 9.30 AM</b>
<b>VENUE:</b>	<b>KING EDMUND CHAMBER, ENDEAVOUR HOUSE, 8 RUSSELL ROAD, IPSWICH</b>

<b>Members</b>	
<u>Babergh Conservative Group</u> Melanie Barrett Siân Dawson  <u>Babergh Independent Conservative Group</u> Adrian Osborne  <u>Mid Suffolk Conservative and Independent Group</u> James Caston Paul Ekpenyong Dave Muller	<u>Mid Suffolk Green and Liberal Democrat Group</u> Terence Carter Keith Scarff Keith Welham (Co-Chair)  <u>Babergh Green and Labour Group</u> Robert Lindsay  <u>Babergh Independent Group</u> Kathryn Grandon John Hinton (Co-Chair)

This meeting will be broadcast live to You Tube and will be capable of repeated viewing. The entirety of the meeting will be filmed except for confidential or exempt items. If you attend the meeting in person you will be deemed to have consented to being filmed and that the images and sound recordings could be used for webcasting/ training purposes.

The Council, members of the public and the press may record/film/photograph or broadcast this meeting when the public and the press are not lawfully excluded.

## **AGENDA**

### **PART 1**

#### **MATTERS TO BE CONSIDERED WITH THE PRESS AND PUBLIC PRESENT**

Page(s)

- |          |  |               |
|----------|--|---------------|
| <b>1</b> | <b>APOLOGIES AND SUBSTITUTES</b>   |               |
| <b>2</b> | <b>DECLARATION OF INTERESTS</b>  |               |
| <b>3</b> | <b>TO RECEIVE NOTIFICATION OF PETITIONS IN ACCORDANCE WITH THE COUNCIL'S PETITION SCHEME</b> |               |
| <b>4</b> | <b>JOS/22/22 TO CONFIRM THE MINUTES OF THE MEETING HELD ON 24 OCTOBER 2022</b>               | <b>5 - 10</b> |

5        **QUESTIONS BY THE PUBLIC**

To consider questions from and provide answers to members of the public on any matter in relation to which the Committee has powers or duties and of which due notice has been given in accordance with the Committee and Sub-Committee Procedures Rules.

6        **QUESTIONS BY COUNCILLORS**

To consider questions from and provide answers to Councillors on any matter in relation to which the Committee has powers or duties and of which due notice has been given in accordance with the Committee and Sub-Committee Procedure Rules.

7        **JOS/22/23 REVIEW OF LOCAL CITIZENS ADVICE AND THE COST OF LIVING CRISIS**    11 - 28

8        **JOS/22/24 OVERVIEW AND SCRUTINY AND CABINET PROTOCOL**    29 - 32

9        **JOS/22/25 FORTHCOMING DECISIONS LIST**

To review the Council's Forthcoming Decisions List and identify any items to be brought before the Overview and Scrutiny Committee.

Please note the most up to date version can be found via the Website:

[Forthcoming Decisions List](#)

10       **JOS/22/26 OVERVIEW AND SCRUTINY ACTION TRACKER**            33 - 38

11       **JOS/22/27 BABERGH OVERVIEW AND SCRUTINY WORK PLAN**    39 - 42

To agree the Work Plan

12       **JOS/22/28 MID SUFFOLK OVERVIEW AND SCRUTINY WORK PLAN**    43 - 46

To agree the Work Plan

**Date and Time of next meeting**

Please note that the next meeting is scheduled for Monday, 19<sup>th</sup> December 2022 at 09:30am.

**Webcasting / Live Streaming**

The Webcast of the meeting will be available to view on the Councils YouTube page: [https://www.youtube.com/channel/UCSWf\\_0D13zmegAf5Qv\\_aZSg](https://www.youtube.com/channel/UCSWf_0D13zmegAf5Qv_aZSg)

For more information about this meeting, including access arrangements and facilities for people with disabilities, please contact the Committee Officer, A. Norman, or Committees Services on: 01473 296384 or Email: [Committees@baberghmidsuffolk.gov.uk](mailto:Committees@baberghmidsuffolk.gov.uk)

### **Introduction to Public Meetings**

Babergh/Mid Suffolk District Councils are committed to Open Government. The proceedings of this meeting are open to the public, apart from any confidential or exempt items which may have to be considered in the absence of the press and public.

### **Domestic Arrangements:**

- Toilets are situated opposite the meeting room.
- Cold water is also available outside opposite the room.
- Please switch off all mobile phones or turn them to silent.

### **Evacuating the building in an emergency: Information for Visitors:**

If you hear the alarm:

1. Leave the building immediately via a Fire Exit and make your way to the Assembly Point (Ipswich Town Football Ground).
2. Follow the signs directing you to the Fire Exits at each end of the floor.
3. Do not enter the Atrium (Ground Floor area and walkways). If you are in the Atrium at the time of the Alarm, follow the signs to the nearest Fire Exit.
4. Use the stairs, not the lifts.
5. Do not re-enter the building until told it is safe to do so.